

## **Instructional Coach**

### **Qualifications:**

1. Bachelor's degree in education with five years teaching experience
2. A valid North Dakota teaching license
3. Preference: Experience providing professional development to adult learners

**Salary Classification:** Teacher Salary Schedule

**Reports to:** Director of Professional Learning, Direct Report to Building Principal/s

**Job Goal:** To afford teachers coaching in the content areas with the ultimate goal of improving teacher instruction and student learning.

### **Performance Responsibilities:**

- Ability to maintain the confidentiality of schools, teachers and classrooms.
- Demonstrate knowledge of content and grade level ND content standards.
- Experience in using assessment results to guide instruction.
- Knowledge of research and best practices in instructional design and differentiating instruction.
- Excellent verbal and written communication skills.
- Demonstrated ability to use technology and willingness to teach others.
- Demonstrated ability to work effectively as part of a team.
- Effective group presentation skills.
- Effective problem-solving skills.
- Support the value of education.
- Focus of this position will be to provide leadership and facilitation in three areas: support district teaching and learning practices within our buildings, building instructional coach, and district content expertise.
- Collaborate with principal and other teachers in the building to analyze findings to target professional development needs for individual teachers, grade-level groups, or the entire building.
- Provide support to individual classroom teachers through modeling, co-teaching, observing, and/or coaching for core instruction and/or interventions.
- Assist the principal in providing building level professional development.
- Facilitate curriculum development and alignment teams at the building and district level.
- Possesses content expertise that enhances the group's ability to develop content-specific pedagogy across the district.
- Assist in the planning, delivering, and implementation of district level professional development.
- Keep abreast of new information, innovative ideas and instructional techniques.
- Maintain accurate records and filing systems for accountability and audit purposes.
- Ensure that all activities conform to district and state guidelines.
- Lead and facilitate building and district Multi-tiered Systems of Support (MTSS) teams in creating and strengthening its system(s).
- Support teachers in using progress monitoring tools that match intervention programs and support materials, finding ways to monitor student growth.
- Ensure teachers have relevant and timely access to the formative and/or summative assessment data that will help them make day-to-day instructional decisions.
- Provide ongoing training and support to ensure teachers and support personnel know how to administer, collect and analyze data efficiently and effectively.

- Provide excellence in customer service both internally and externally.
- Serve as a change agent.
- Communicate effectively with all the members of the school district and community.
- Other duties as assigned.